Steve Rayborn agreement for DJ service

Names of responsible parties:

Contact Numbers:

Email:

**Type of engagement: Wedding/Co. Party/organization(write in):**

Date of event:

Venue Location:

Indoor/Outdoor If outdoor will adequate cover be provided for equipment?

*In the event of inclement weather a “plan b” must be secured beforehand to protect sensitive electrical equipment and prevent potential injury or death of guests, clients, and musicians*

Time of Engagement ( $75 every hour over agreed ):

\*We need to be in the venue 2 hours prior to the event in order to get sound checks and lighting tests. All electrical outlets need to be within 10 ft of the DJ performance area unless special circumstances are made aware

Services being provided(type and X for that apply): DJ Piano Guitar

If Package was chosen - Simply Spectacular Raise the Roof Sky’s the Limit Reach for the Stars

(If you were presented with a custom package disregard)

Will we be providing music for your ceremony?

***By default packages that include musicians are for ceremony only, unless cocktail hour is added for a fee***

Will food be provided for the dj/musicians?

May we tag you in social media after your big day?

If so Instagrams IDs:

Facebook ID:

Vendors I will be working with during your wedding event:

Photography-

Videography -

Caterer-

Planner-

Floral:

Other:

Starting Time of Event:

Time for music to begin:

Finish time for music:

Cost of Services:$ Cost of Extras: $

Total Cost: $

Deposit Amount: $

Date Paid:

Balance after retainer(remaining balance): $

**Remaining** **Balance** due no later than the date of your event

Signature: Date:

DJ signature:

*This agreement provides ( if applicable according to your package) :*

*Complete sound system at reception*

*Compete sound system for ceremony site*

*Dance floor lighting*

*Wireless microphone*

*Timeline and custom song choices*

*Social hour/cocktail is included between ceremony and reception for all dj packages and events*

*(Unless instruments are booked)*

*If booking an instrument package, instrument & adequate sound enforcement is provided*

*All packages that include special lighting or gobo monogram will be grouped together*

*This agreement guarantees the Dj to be present at your event unless unforeseen circumstances occur. If cancelation occurs on Steve Rayborn’s behalf a full refund will be issued for your event.*

*If the event is canceled on the clients behalf the retainer/deposit is non refundable. If unforeseen circumstances cause the event to cancel, an offer to reschedule our services will be extended.*

*If the new date is open we will honor rescheduling if possible*

*PLEASE REVIEW THIS AGREEMENT AND BE PREPARED FOR A 25% RETAINER ON THE DAY OF YOUR CONSULTATION TO SECURE THE DATE. REMAINING BALANCE DUE THE “ WEEK OF” your event. Failure to comply with remaining balances on time can potentially forfeit equipment setup and performances by Steve Rayborn. CREDIT CARDS ACCEPTED, Venmo, and PayPal.*

*Venmo : @Steve-Rayborn*

*PayPal : steevstar@aol.com*